

# Merseyrail Prosecutions

## Frequently Asked Questions

### **Q. If I was stopped and questioned by a Byelaw Enforcement Officer/Ticket Inspector, what happens next?**

A. If you were approached by a Byelaw Enforcement Officer/Ticket Inspector and cautioned under the Police and Criminal Evidence Act 1980 (cautioned means that you have been read your rights). The Byelaw Enforcement Officer/Ticket Inspector will use his/her handheld device, recording details obtained from you on the day in question. A letter will be dispatched showing the date that the alleged offence was committed and informing you of what you need to do next.

### **Q. What are my options?**

A. If you receive a letter from the Prosecution Department claiming that an offence has been committed, you may be offered an out of court settlement.

### **Q. How do I pay?**

A. You can pay the penalty by debit/credit card over the phone (the telephone number will be provided within the letter sent to you) or by postal order. Cash will not be accepted. All postal orders are to be made payable to Merseyrail with the back endorsed with your MR reference number (this will be on the letter sent out to you).

### **Q. Why have I received a summons to attend court?**

A. You have received a summons to attend court because you have failed to pay the out of court settlement.

### **Q. What do I do next?**

A. If you fail to pay the out of court settlement before the court date, your case will go through the prosecutions process. If found guilty of a

Byelaw offence, you could face a fine plus additional court costs. You have the right to submit a plea prior to the court date.

### **Q. Will I get a criminal record?**

A. If found guilty of a byelaw offence, it may appear on an enhanced CRB check. If you settle out of court, then this will not appear on any CRB check.

### **Q. Can I appeal?**

A. If you feel that you did not commit an offence, then you may plead your case to the magistrates on the day that you are summonsed to court. If you have any further questions, or require any more information, please email us at [enforcement@merseyrail.org](mailto:enforcement@merseyrail.org)